



Personalized Tours, Inc.

Dear Valued Customer,
Personalized Tours, Inc. is dedicated to offering our travelers the finest tours available, and when it comes to protecting your investment, we are offering the very best cancellation protection in the industry at an affordable price. Please read through the following information — if you have any questions, feel free to give us a call.

Personalized Tours, Inc. has a very generous refund policy. If cancellation of your trip becomes necessary 60 days or more before the departure date, your tour deposit is refundable less a \$50 per person administrative fee. The only exception is if theatre tickets or non-refundable attractions are involved, or we are working with another tour company that has a more stringent cancellation policy. In that case, Personalized Tours, Inc. will refund only the funds that are returnable to us. All cancellations will incur a \$50 per person administrative fee that is assessed after the deposit is made, **UNLESS you have purchased "Peace of Mind" Cancellation Protection.** The administrative fee is waived with the purchase of cancellation protection. Within 60 days of departure, however, you are at risk for the loss of all or part of your investment. We would like to protect your investment by offering very affordable "Peace of Mind" Cancellation Protection on **Personalized Tours' multi-day motorcoach-only tours**, for cancellation **UP TO 24 HOURS BEFORE DEPARTURE. WITHIN 24 HOURS OF DEPARTURE, THIS PROVISION IS VOID.**

If you have to cancel your multi-day tour due to death, illness, or injury involving you, a travel companion, or an immediate family member, "Peace of Mind" Cancellation Protection will pay for the non-refundable portion of the tour. This plan will cover your investment from the time you make your final payment until 24 hours prior to departure. **Personalized Tours must receive all cancellation notices in writing.** You must have a doctor's or funeral director's written notice upon cancellation. Please be aware that should your travel partner find it necessary to cancel the tour, you will be responsible for the additional cost of single occupancy, should you decide to still participate in the tour. If you have purchased "Peace of Mind" cancellation protection, you have the option to cancel the tour **without penalty** as specified above.

"Peace of Mind" Cancellation Protection through Personalized Tours, Inc. **DOES NOT** cover trip interruption if you must leave the tour because of sickness or injury, or if you must return home for a family emergency. If you would like complete cancellation/interruption/baggage/health, etc. coverage, please request information on comprehensive travel insurance that may be available to cover these additional situations. Also, if you are looking for air/cruise/rail insurance, please request more information at the time of booking.

Please note that all one-day tours are non-refundable.

Name of Tour _____ Dates _____ Tour # _____

Date Sent _____ Check No. & Amount _____



Name of Tour _____ Tour # _____

Cost of "Peace of Mind" Cancellation Protection \$ _____ **PER PERSON**

This cancellation coverage will start from the postmark date of payment until **24 HOURS PRIOR TO DEPARTURE.** If you are interested in obtaining "Peace of Mind" Cancellation Protection for your upcoming tour, please fill out this form **for each person/married couple**, sign it, and **send it with your Peace of Mind payment and tour deposit** — please keep the top half of this letter for your records. We value your business and would like to see you protected!

"POM" is Per Person. If a couple is traveling, EACH will need to take out this protection. Today's Date: _____

Tour Number: _____

____ Yes, please enroll me in "Peace of Mind" Cancellation Protection provided by Personalized Tours.

____ No, I do not wish to purchase "Peace of Mind" Cancellation Protection. I decline protection.

(Please Print Full Name)

(Signature)

(Please Print Full Name)

(Signature)

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